

# APARTMENT ADMINISTRATION

Beck IT

Østbanehus

Building info

Downpipes

Apartment info

Resident info

# BECK IT

[www.beckit.dk](http://www.beckit.dk)

- Established in 1999
- Only employee and owner, Michael Beck
- Cooperation with different partners.
- <http://www.beckit.dk/da/om-os/vores-team/>
- This presentation will be available on the website in "for students"

# ØSTBANEHUS

<http://www.beckit.dk/projects/apartment-administration/>

- Cooperative Association with 170 apartments
- Board need a system to manage information about people living in the apartments, an overview of the information send to the residents in the building, an overview of the condition of the building.

# BUILDING INFO

External administrator contact info updated when changed (companyname, email, website, phonenumber)

Boardmembers added once a year(selected once a year / name, phonenumber, email)

Generalassembly / added once a year(links to pdfdokuments: invitation, summary, accounting, budget)

General info updated when changed("fordelingstal",...)

In every entrance there are 2 or 3 apartments on every floor. For example Middelfartgade 14 0Left, 14 1Left, M14 2Left, M14 3Left, 14 4Left, 14 5Left, 14 0Right, 14 1Right, M14 2Right, M14 3Right, 14 4Right, 14 5Right

Every 6-10 years all the windows needs to be painted. For planning of which windows to paint which years, the board need information about the condition of all windows in the building.

# DOWNPIPES INFO

A downpipe goes from roof to basent and every apartment has one for toilet and one for kitchen. All the floors in an entrance share one downpipe. When it leaks water it should be repaired either by changing a part of it or replacement of the whole pipe, which is very expensive.

Middelfartgade 18 0Left, 18 1Left, M18 2Left, M18 3Left, 18 4Left, 18 5Left share one pipe for kitchens and one for toilets.

The board would like an overview of the condition of all pipes in the building. It should be possible for a resident to take a picture of a part of the pipe in his apartment with telephone and upload it in the info about the apartment.

# APARTMENT INFO

For every apartment, the board would like info about address, size, number of rooms, BBR=number of squaremeters, "fordelingstal", monthly rent calculated from fordelingstal, drawing of the apartment

The uploaded pictures from the apartment should be visible from the apartment info screens.

It should be possible for the resident to upload and everyone to see pictures of the windows in the apartment. The board needs this information to know which windows need to be painted in the near future.

If the resident wants to change rooms in the apartment an application will be sent to the board and if approved, should be saved on the apartment. All historical drawings shall be visible

There should be info about current and historical contractholder, movein date, moveout date of the family. These dates should only be updated by a board member

It should be possible to send messages to contractholder by email or sms or just in the system send to the contractholder. Historical messages should be visible.

# RESIDENT INFO

There should be an overview of the whole family living in an apartment (for every person: name, phone, email, age, picture, note,). This info should be updated by the family.

It should be possible to see historical data after a family no longer lives in the building.